



September 1, 2016

Dear Parent or Guardian:

Under the federal No Child Left Behind Act of 2001, as a parent or guardian you are encouraged to become more involved in your child's education. As a parent or guardian of a Title I student, you have the right to know and request information regarding the professional qualifications of your child's classroom teacher. In addition, you may also request the professional qualifications of any paraprofessionals (teacher assistants) who may provide services to your child. If you request this information, the district will provide you with the following information as soon as possible:

- A. If the teacher has met state certification requirements for the grade level and subjects in which the teacher is providing instruction;
- B. The type of college degree major of the teacher and the field of discipline for any graduate degree or certificate; and
- C. If your child is receiving Title I services from paraprofessionals and, if so his/her qualifications.

If you would like to receive information regarding the professional qualifications of your child's teacher(s) and/or paraprofessional(s) please send your written request to the following address:

Coordinator, NCLB Highly Qualified  
Human Resource Services; Room 509  
Duval County Public Schools  
1701 Prudential Drive  
Jacksonville, FL 32207

Remember, you also have the right to know how your child is doing in school and his/her performance on the FSA/FCAT. To inquire about your child's academic progress you may contact the school. A good way to start is to meet with your child's teacher(s) and find out what you can do to help. Work with your child on homework, read to your child (or have your child read to you) and above all, talk with your child.

Best wishes for an outstanding school year!

Sincerely,

A handwritten signature in black ink, appearing to read "Charles McWhite".

Charles McWhite  
Tiger Academy Principal