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| **Action Steps to Attain Objective** | **Responsible Person(s)** | **Resources Required** | **Timeline** |
| Create supply bags for the students | Fuller, Braude, Hughes | Math journals, pencils, hundreds chart, base ten blocks | 5/06/15 |
| Revised Power Point | Hughes | Power Point and Computer | 5/06/15 |
| Copy Pretest and Post-test for group | Fuller | Computer | 5/06/15 |
| Copy Guiding Questions for group | Fuller | Computer | 5/06/15 |
| Provide Chart Paper for group | Fuller | Chart paper | 5/06/15 |
| Create Goals Checklist for the Observation and Assessment Review | Fuller | Goals; Computer | 5/06/15 |